

**NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST
PROCUREMENT NOTICE
(Professional Goods and Services)**

PROPOSAL

To: All Interested Professional Engineering Firms Licensed to Conduct Business in New Jersey

From: David Zimmer, Executive Director, New Jersey Environmental Infrastructure Trust (“NJEIT”)

Re: Request for Qualifications (RFQ) for General Consulting Engineering Services

The purpose of this Communication is to provide Notice of an RFQ to pre-qualify a pool of interested Professional Engineering Firms licensed to conduct business in New Jersey (hereafter “Pre-Qualified Firms”) to bid on engineering consulting, design review and construction management services (hereafter “General Consulting Engineering Services”). Only Pre-Qualified Firms will be permitted to bid on Engineering Services contracts through January 1, 2019.

Notice is hereby given that Proposals will be received by the NJEIT, by postal carrier, Fedex, UPS or by hand deliver at 3131 Princeton Pike, Building 4, Suite 216, Lawrenceville, New Jersey 08648 until 12:00 Noon on April 25, 2017. Official copies of the RFQ are available upon issuance by John Hansbury, Jr., Chief Budget Officer of the NJEIT. Any interested Professional Engineering Firms may obtain an official copy of the RFQ and associated Attachments by e-mailing Mr. Hansbury at Jhansbury@njeit.org “General Consulting Engineering Services RFQ” in the subject line (hereafter “General Consulting Engineering Services RFQ”). Only Proposals received pursuant to this process will be considered in the selection process.

If awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. §10:5-31 et seq. and N.J.A.C. §17.27.

The winning bidder shall be required to comply with the requirements of P.L. 1975, Chapter 127, P.L. 2005, C51, P.L. 2005, C. 91, P.L. 2005, C. 271, and the Trust’s policies and procedures.

Description of Services

The New Jersey Environmental Infrastructure Trust (“NJEIT”) is seeking to select a pool of qualified engineering firms (“Contractors”) to serve as the technical oversight contractors for the New Jersey Environmental Infrastructure Financing Program (“Financing Program”) to provide consulting environmental and engineering services, engineering design review and construction management services necessary for the approval of applications for financing of wastewater and drinking water environmental infrastructure projects (“Project Applicants”). Applicants should demonstrate knowledge and experience with respect to all aspects of engineering services required by a municipal entity. NJEIT will select one or more Contractors

from the pool upon solicitation of proposals of expertise, cost and hours to perform work relative to identified Project Applicants. If more than one firm is selected to the Trust's Engineering Consulting Pool, the Trust will then select a Contractor for each specific assignment on a case-by-case basis among the Pre-Qualified Firms.

General Consulting Engineering Services will aid the Financing Program to expedite processing and review of relevant projects, and to prevent, detect, and remediate waste, fraud, and abuse so that only eligible projects proceed to construction, based on costs determined to be eligible, so as to ensure consistency with state and federal program requirements.

The Contractor shall provide third-party technical and engineering oversight in the areas of environmental, engineering, and requisition reviews based on professional engineering standards as well as NJEIT checklists and standards. The Contractor must ensure that the reviews are designed and applied to eliminate any potential for waste, fraud and abuse. The scope of work to be provided to NJEIT/NJDEP includes, but is not limited to: 1. environmental oversight and permitting review assistance; 2. engineering oversight and monitoring (reviewing plans and specifications for compliance with program standards and procurement review); 3. project management and construction site inspections; 4. review of project requests for reimbursement (requisitions); and 5. technical or administrative services relative to the Drinking Water State Revolving Fund or Clean Water State Revolving Fund programs.

The winning proposers will be expected to serve in a pool of engineers to provide engineering consulting services for a period of two (2) years with a one (1) year option to renew. In order to be considered for selection in the pool, the NJEIT will consider the following criteria:

- Experience and Ability of the Firm (2)
- Personnel Assigned to Project (Project Team) (4)
- Reputation of the Firm as a Respected Consulting Engineering Firm in the Field (2)
- Understanding of the Project (3)
- Fee (3)
- Firm's Presence in New Jersey (1)
- Presentations by the firms having the highest preliminary rankings based on the above criteria, may, in the Trust's discretion, be invited to conduct a presentation of their proposals at the Trust Offices) (3)